Tender Document

Purchase of 48 Port DSLAM server with related accessories and UPS

Computer Cell, Research Center,
University of Engineering and Technology, LAHORE
REQUEST FOR PROPOSAL

TERMS AND CONDITIONS

FOR PROCUREMENT OF DSLAM Server with all related accessories & UPS

FOR

University of Engineering & Technology, Lahore
REQUEST FOR PROPOSAL-2012

TENDER PRICE Rs. 500/- (non refundable)
(To be submitted in HBL UET Branch in favor of Treasurer UET, Lahore)

Last date of submission: 10/01/2013 till 11:00 AM

FOR OFFICE USE ONLY

Serial No.__________________

Sold to: - M/S ______________________________________________________

Date of Sale: ___________ Bank Challan No. ___________ Date __________

Computer Cell, Research Center,
University of Engineering and Technology (UET)
Lahore.
Computer Cell, Research Center, University of Engineering and Technology (UET), Lahore intends to purchase the specified “DSLAM Server with all related accessories & UPS” (for DSL internet connections). The supplier will be responsible for delivery, installation, commissioning of equipment and training, wherever required at UET Lahore.

1. Proposal instructions (for BOQs in FOR Basis)

1.1 Single stage/single envelope bidding procedure shall be applied in response to the RFP (Request for proposal). The envelopes shall be marked as “TECHNICAL and FINANCIAL PROPOSAL” plus “legible documents.” The bids should be reached to the Office of the Director Computer Cell, Research Center, UET, Lahore on or before January 10, 2013. The bids shall be opened in the presence of their representative on the same day. (January 10, 2013 at 11:30 AM).

1.2 The Proposals will not be accepted after the due time & date, proposal shall be delivered at the address given below before time.

THE DIRECTOR COMPUTER CELL OFFICE RESEARCH CENTER,
UNIVERSITY OF ENGINEERING AND TECHNOLOGY (UET),
LAHORE. PHONE: (042)-99029101

Any queries regarding this proposal should be directed to the designated contact person listed below.

Mr. Muhammad Iftikhar, Computer Cell, Research Center, UET, Lahore
(042-99029101)

1.3 Price should be mentioned on FOR basis.

1.4 All BOQs submitted by the bidder must use the numbers and labels used in this Request for proposal.

1.5 The original Request for Proposal documents duly signed and officially sealed by the bidder must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of tender shall not be entertained.
1.6 Any overwriting/crossing, etc. appearing in the offer may be properly signed by the person signing the tender. All pages of the tender must be properly signed. Offer with any overwriting/use of Blanco shall not be accepted in any circumstances.

1.7 Warranty for all equipments, as approved by the manufacturers/suppliers, but not less than one year (1/1/1) replacement of Parts, Labor and Service on site. The supply of DSLAM Server with all related accessories & UPS must be covered for after sales and services (labor and parts) for a period of at one year from the date of delivery.

1.8 A call deposit equal to 5% of the Tender value should accompany the Tender as Earnest Money drawn in favor of The Treasurer UET Lahore. The Tender shall not be considered without Earnest Money. Bank guarantee will not be accepted. The earnest money will be released after signing the Agreement.

1.9 The Successful Bidder will deposit a total of 10% of contract amount as Security Deposit in the form of Call Deposit Receipt (CDR). The Security Deposit will be returned after successful completion of Defect Liability/ Warranty Period, after repairing the defects in the equipment/ replacement found during the warranty period for FOR.

1.10 The Successful Bidder will deposit a blank stamp paper of value of 0.25% of the total offer/contract amount, purchased in the name of Treasurer University of Engineering & Technology (UET), Lahore.

1.11 The price of each item should be quoted separately.

1.12 CHAIRMAN PURCHASE COMMITTEE may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. CHAIRMAN PURCHASE COMMITTEE, shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for rejection of his or all bids or proposal, but is not required to justify those grounds.

1.13 The quantity of an order may vary depending on the quoted prices and the allocated funds.

1.14 The decision of the committee will be a binding on all concerned and will in no case be challenged on any forum.
1.15 CHAIRMAN PURCHASE COMMITTEE, reserves the right to modify the conditions / specifications of the Tender Document with written intimation to all the participants those who have purchased the Tender Documents.

1.16 Delivery period will be **6 – 8 weeks** from the date of issuance of purchase order/supply order.

1.17 Delivery, Installation and Training (wherever mentioned) be completed according to the agreed upon schedule of works and time.

1.18 In case the tenderer fail to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Security Deposit shall be forfeited.

1.19 The CHAIRMAN PURCHASE COMMITTEE, will get the equipments inspected at UET Lahore, and will have the right to reject the equipment if not found according to the stated specifications.

1.20 The CHAIRMAN PURCHASE COMMITTEE, reserves the right to claim compensation for the losses so caused by delay in the delivery of equipment by deducting 1% of the total amount payable to the supplier/contractor as penalty.

1.21 It is the sole responsibility of the vendor to comply with local, national and international laws.

1.22 Successful bidders may be asked to bring their supplies for demonstration and specification test in the university campus at their own expenses and risk.

1.23 Possessing/Provide of Dealership Certificate.

1.24 In case any supplies/material is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or is short supplied, or wrongly supplied, the supplier shall replace the same free of charges.

1.25 The entire proposal submitted will become the property of the University.

2. Evaluation Criteria

All bids shall be evaluated on technical and financial merit.
Technical evaluation process may include, but not limited to the consideration of the following with respect to the functional requirements given ahead:

2.1 Technical specifications of proposed equipments
2.2 Company profile
   i. Age of the company
   ii. Financial strength of the vendor
   iii. HR strength/Man power with the vendor
   iv. Technical support/after sale service facilities
   v. Backup support plan
   vi. Availability of main or sub office of the supplier at the cities where the equipment has to be delivered will be considered plus point.

Financial Evaluation process may include, but not limited to the consideration of the following:

i. Quoted price

3. Required Information

Bidders are required to include the following documents/information in their technical proposals:

i. The Name and Address
ii. Profile of company (Including Financial Profile)
iii. List of Previous/Current customer of related equipments, with contact person and telephone/fax#
iv. Detailed product information/brochures
v. Detailed product warranty/guarantee information
vi. Attested copy of National Tax Registration Certificate
vii. Attested copy of Sales Tax Registration Certificate
viii. Detailed backup support plan
ix. Bank letter of financial standing duly signed by the relevant officer of the bank clearly mentioning name and designation.
x. An Affidavit on Rs.100/- Stamp paper that currently they are not blacklisted or debarred by any Government/Semi Government department to participate in bidding and to supply equipment. Failure to submit such affidavit may lead to disqualification.
xi. Any additional information the bidder may like to furnish e.g. repair/maintenance workshop owned by supplier and other concerned facility

In addition to the above, the proposal must include the following in the order given below:

i. Detailed equipment specifications, proposed quantities duly filled on the BOQ attached with this document

ii. Detailed project implementation schedule which includes the delivery of equipment mentioned in the RFP in accordance with the clause 1.17 of the tender.

iii. Terms and Conditions

iv. Equipment prices (FOR) duly entered on the form in the attached BOQ

v. Validity period of the quoted price, i.e. 60 days

vi. Educational discounts if available/applied to the quoted price

4. Terms and Conditions (FOR Basis)

4.1 All prices should be in PAK rupees inclusive of all Govt. taxes.

4.2 All prices should be valid for at least 60 days. Withdrawal or any modification of the original offer within the validity period shall entitle the University to forfeit the earnest money in favour of the University and/or putting a ban/black listing on the future inquiries or taking any other suitable action against the bidder.

4.3 Delivery of the items shall be free of charge at UET, Lahore (main campus) during the office hours with a copy of delivery challan.

4.4 Items being ordered should be brand new and according to the order specification from the current production and covered under normal warranty/guarantee etc. as mentioned in the proposal. Brochures mentioned and product details must be attached.

4.5 The Evaluation of the project will be on turnkey bases.
SUPPLIERS DATA FORM

1. Name of company __________________________________________________________

   Address (Local Office): ______________________________________________________
                         __________________________ Telephone ________________________
   Head Office: ________________________________________________________________

2. Number of years in relevant business (in Pakistan): __________________________

3. Major clients: (May attach a separate sheet, if necessary): ____________________

4. Is repair facility available at local office,            YES ☐            NO ☐

   If yes, please provide the level of repair, maintenance and back-up facilities available at local office:
   __________________________________________________________________________
   (Attach separate sheet, if necessary)

5. Bio-data of the technical staff available in the local office to provide after-sale service: (Attach details on separate sheet) if necessary

6. Contact person for after-sale and service.

   Name: ________________________________________________________________________
   Designation: __________________________________________________________________
   Phone No: _______________ Mobile _______________ Fax _______________
   Email____________________________
**Technical Specifications:**

**Minimum Requirements.**

The department intends to purchase the following equipment.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Descriptions &amp; Specifications (Equal or Higher)</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>ATM+IP-DSLAM-48P with AC power PUU (one year warranty)</td>
<td>01</td>
</tr>
<tr>
<td>2.</td>
<td>TAG Block 100 Pair</td>
<td>01</td>
</tr>
<tr>
<td>3.</td>
<td>RJ21 (F) - RJ21 (M) cable as per requirement for voice and data (as per survey requirement)</td>
<td>04</td>
</tr>
<tr>
<td>4.</td>
<td>Cabinet 4U</td>
<td>01</td>
</tr>
<tr>
<td>5.</td>
<td>24 pair PCM cable 0.6mm (as per survey requirement)</td>
<td>50 meter</td>
</tr>
<tr>
<td>6.</td>
<td>APC UPS 2.2KVA x 24 Volts or equivalent (one year warranty)</td>
<td>01</td>
</tr>
<tr>
<td>7.</td>
<td>Dry cell batteries 12 Volts 100Ah (one year warranty)</td>
<td>02</td>
</tr>
</tbody>
</table>
**List of Equipment:**

The department intends to purchase the following equipment.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Descriptions &amp; Specifications</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>ATM+IP-DSLAM-48P with AC power with all related accessories (Brand: Avelinks Avicinia / D-link / equivalent)</td>
<td>01</td>
</tr>
<tr>
<td>2.</td>
<td>Cabinet 4U,</td>
<td>01</td>
</tr>
<tr>
<td>3.</td>
<td>(Brand: APC / Emerson/ Riello / PCM / equivalent ) UPS 2.2KVA x 24 Volts with 02 Dry cell batteries 12 Volts 100Ah</td>
<td>01</td>
</tr>
</tbody>
</table>

**Terms & Conditions**

Late submission/incomplete non-compliance tender will not be entertained. The bids will be received by **10/01/2013 at 11:00AM**. Tender will be opened in the presence of bidders on the same day **10/01/2013 at 11.30 AM**. 5% earnest money in shape of deposit-at-call in the name of Treasurer, UET. Lahore must accompany the tender. Only the registered firms under GST are eligible to participate in the bid. Tender document will be available from the office of Computer Cell, Research Center UET Lahore (flanking to gate no. 3) during the office hours on the production of receipt of Rs. 500 (non-refundable) deposited in the university main account at HBL, Engineering University branch Lahore from **December 20, 2012**. The competent authority may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The competent authority shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

**(DR. WAQAR MAHMOOD)**
Director, Computer Cell